



Leibler Yavneh College Mobile Phone Policy

Definition

For the purpose of this policy, a mobile phone is a telephone or any device (including but not limited to smartwatches and AirPods) with access to a cellular (telecommunication) or WiFi system, with or without a physical connection to a network.

Rationale

Mobile phones, technology and use of the internet are useful tools for communication, socialisation and learning in the 21st century. Leibler Yavneh College holds that the safe and responsible use of technology, students' safety and wellbeing, and developing positive social skills and respectful behaviours are key to positive growth and development for our students.

The College also understands that many parents choose to give their children mobile phones to give them tools for connecting with parents should they feel unsafe. The College also recognises the growing influence and reliance that society has on technology and that mobile phones are an important tool for communication and connection. Yet research has shown that use of mobile phones can be disruptive to learning both within and outside of the classroom. It can undermine students' capacity to think, learn, remember, pay attention and regulate emotion.

It is best that mobile phones be in students' lockers and not on their person throughout the school day. In this way, students are not distracted or bothered during their learning by incoming messages or updates from their phones.

At recess and lunchtime, opportunities for students to communicate with each other face-to-face or be involved in physical activity are also imperative to adolescent wellbeing and development. When students are focused on a mobile phone, particularly when they are using it to engage with social media, these important interactions are impeded. Face-to-face contact, physical activity and recreation, and time off from screens and texts is a key part of the school day to be enjoyed at breaktimes in school.

Policy

Primary Students may only bring their phone on-site with written parent permission. A primary student's phone should be stored in their school bag and not removed at any stage during the school day. The primary office phone should be used for all communication.

Secondary

Students may not use their mobile phones during any lesson, Tefillah, education session or assembly. They may not be seen nor heard at these times. Staff may ask students to hand in their phone at any stage of the day. If a student is using a phone when they are not permitted, staff may confiscate the phone until the end of the school day.

Students are not permitted to take their mobile phones on school camps or Shabbatons.

Recording

No mobile phone is to be used to capture or record staff, students or anyone else without the

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express permission of the staff member or student and for educational purposes only. Unauthorised photos, audio or video taken and/or sent using a mobile phone at school, on camps, excursions or at College events are not allowed as this infringes the privacy provisions of all members of the College community. Any such use of a mobile phone may have serious consequences.

Implementation

Mobile phones owned by students are brought to school at the owner's risk. Leibler Yavneh College does not take responsibility for the loss, theft or damage to mobile phones that are brought to school. The College strongly recommends that students purchase combination locks for their lockers so that they can ensure that their mobile phones are secure throughout the day.

Parents are to be aware that in cases of emergency, the College remains an appropriate point of contact to reach their child quickly. Any student who needs to contact their parents is welcome to do so via the Primary or Secondary office or their Head of Class/Year.

As per the College ICT Acceptable Use Policy - accessing mobile internet via a mobile phone for use on school devices is strictly prohibited. Students who are found to be 'hotspotting' with their mobile phone will be sanctioned according to the implementation guidelines below.

Implementation in the Primary School

First Infringement: The mobile phone/wearable device will be confiscated until the end of the school day.

Second Infringement: The mobile phone/wearable device will be confiscated until the end of the day. The student will be issued with a time out for reflection and will be expected to hand in their phone daily for one week.

Third Infringement: The mobile phone/wearable device will be confiscated until the end of the day. The student will be issued with a time out for reflection and will be expected to hand in their phone daily for a period of time.

Implementation in the Secondary School

First Infringement: When a student is found to be using a mobile phone at a time when they are not permitted, their mobile phone will be confiscated by a staff member and held in secure storage lockers until the end of the day. The student will be required to collect the mobile phone from the Secondary Office secure storage lockers. Communication regarding this breach will be made to parents/guardians.

Second Infringement per Term: If the student further is found to be using a mobile phone for a second time, the mobile phone will be confiscated by a staff member and held in secure lockers until the end of day. The student will be required to hand in their phone to the Secondary Office each morning for one week.

Third Infringement per Term: If the student further is found to be using a mobile phone for a third time, the mobile phone will be confiscated by a staff member and held in secure lockers

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until the end of day. The student will be required to hand in their phone to the Secondary Office each morning until the end of term.

Further infringements will be dealt with in line with the 'Tahalich' process for behaviour.

Further points:

Students are not permitted to wear wearable devices (smart watches etc) unless all notifications are switched off and are not permitted to use them for any purposes other than watch/fitness tracking during the school day. If the device is disrupting learning, staff may confiscate the device – as with a mobile phone – until the end of the school day.

Students may not use any other personal devices (including but not limited to iPads, tablets) during the school day unless with the permission of a member of staff.

Exceptions

Exceptions to the policy may be applied if certain conditions are met under conditions of

- Learning
- Health and Wellbeing
- Managing risk when offsite

Any exceptions to the policy may be applied during school hours if certain conditions are met.

Teachers or leaders in the school may, in accordance with this policy, grant exceptions to the policy

The exceptions could be;

Learning related exceptions

Specific Exception	Suggested documentation
For specific learning activities (class-based exception)	Unit of work, learning sequence, lesson plan
For students for whom a reasonable adjustment to a learning program is needed because of a disability and/or learning difficult	Individual Learning Plan or Student Support Plan

Health and wellbeing-related exceptions

Specific Exception	Suggested documentation
Students with a health condition	Student Support Plan
Students who are Young Carers	A localised student record

Managing risk when students are offsite

Specific Exception	Suggested documentation
Travelling to and from excursions – only permissible when students are travelling by public transport	Risk assessment planning documentation



On excursions when needed and with staff permission	Risk assessment planning documentation
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Breach of Policy (Taken from the social media policy of the school)

A breach of this policy may also involve a breach of other College policies and should be read in conjunction with the:

- Positive Relationships Policy - Anti Bullying and Harassment
- ICT Acceptable Use Policy
- Behaviour Education Policy
- Child Protection Policy
- Mandatory Reporting Policy

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